

Attendees			
In person	Virtual		
Peter Aldous MP – Chair	Andrew Jarvis - East Suffolk Council		
Cllr Norman Brooks - East Suffolk Council	Cllr Peter Byatt - East Suffolk Council		
Kate Ellis – East Suffolk Council	Cllr Sonia Barker – Lowestoft Town Council		
Katherine Potts - Suffolk County Council	Desi Reed - East Suffolk Council		
Simon Bretherton – Suffolk County Council	Paul Ager – Associated British Ports		
Warren Hoskins-Davies - East Suffolk Council	Richard Perkins – Suffolk Chamber of Commerce		
Cllr James Reeder - Suffolk County Council	Andrew Pearce – Suffolk County Council		
Jennifer Cushion – Lowestoft and Waveney Chamber of	Cllr Ben Falat – Oulton Broad Parish Council		
Commerce	Cllr Craig Rivett - East Suffolk Council		
Cllr Alison Cackett - East Suffolk Council	Cllr Matthew Hicks - Suffolk County Council		
Cllr Richard Smith MVO – Suffolk County Council	Gary Horton – Associated British Ports		
Paul Wood – East Suffolk Council	Eddy Shuttleworth – Suffolk County Council		
	Cllr Revd Mark Bee		
	Apologies		
	Lewis Boudville – East Suffolk Council		

	Description	Lead
1	Welcome and apologies	Peter Aldous MP
2	<b>Political Update</b> The Levelling Up Secretary Michael Gove unveiled the government's flagship Levelling Up White Paper on 2 <sup>nd</sup> February 2022. There are 6 factors driving levelling up, which includes physical capital investment for infrastructure.	Peter Aldous MP
	Peter co-chairs the levelling up committee for the East of England. A meeting of the all- party group took place on Wednesday. Peter and co-chair Daniel Zeichner MP now seeking a meeting with Neil O'Brien, undersecretary of state for Levelling Up, Housing and Communities, to address some of the issues in the East of England.	
3	<ul> <li>Project Progress Update</li> <li>Progress since last meeting and timetable going forward</li> <li>Simon presented images of the build.</li> <li>Piling Works were completed for Colin Law Way at Waveney Drive on 13<sup>th</sup> January 2022</li> <li>Northern Approach Viaduct - a temporary reinforced concrete base is being prepared near the rail line for the arrival of the first steel span later this month. Pier 7 piling works continue.</li> <li>Pier 3 (southern approach viaduct) is in the process of being constructed.</li> <li>First rotary bored pile for pier 4, up to 60m deep, was completed this week.</li> <li>Access road works continue, and kerbing is now being undertaken on Colin Law Way. The excavations for the access road at Lings are close to being completed.</li> <li>Utility works continue, but a significant volume has now been completed.</li> </ul>	Simon Bretherton
4	Social Value & Communications	Katherine Potts
	<ul> <li>Employment Opportunities</li> <li>10 apprenticeship opportunities have been made available, - 3 apprentices are currently within Farrans, the numbers with the client and subcontractors are still</li> </ul>	

	to be captured	
	<ul> <li>7 graduate positions have been filled to date</li> </ul>	
	<ul> <li>To date 3 local people have been employed who were either Long Term</li> </ul>	
	Unemployed (LTU)or Not in Education, Employment or Training (NEET)	
	• 1 Kickstart position filled (the kickstart scheme is no longer available.	
	Careers Inspiration	
	<ul> <li>Work placements for young people and adults – unfortunately offering the traditional 2 weeks work experience to under 16s is not practical on site but there are site visits and work experience planned for college and sixth form students.</li> </ul>	
	<ul> <li>We will provide STEM workshops for KS1 &amp; 2, presentations, attend careers events, host site visits, employability talks for adults, college involvement, STEM teacher training. Deliverables to date include:</li> </ul>	
	<ul> <li>a talk to Engineering students at East Coast College has taken place led by one of our graduates</li> </ul>	
	<ul> <li>5 workshops delivered to KS2 (primary schools)</li> </ul>	
	<ul> <li>Other primary workshops planned and WOW/Safety workshops</li> </ul>	
	<ul> <li>5 careers events/talks delivered to sixth form and FE sector</li> </ul>	
	<ul> <li>We have engaged with local secondary schools . Laptops were donated to East Point Academy and Pakefield High</li> </ul>	
	<ul> <li>Careers talk to sixth formers for Apprenticeship week (8 Feb)</li> </ul>	
	<ul> <li>Speakers for schools' event (3 days)</li> </ul>	
	Work experience places advertised on ICANBEA website	
	<ul> <li>Plan for 2022</li> <li>Secondary workshops have been offered for delivery from March – 5 topics to be</li> </ul>	
	offered	
	• Farrans stand at Suffolk and Norfolk Skills and Careers Festival in March	
	<ul> <li>Site visits by 2 local colleges in March (postponed from January due to Covid) – to also encourage work experience applications (East Coast College and East Norfolk Sixth Form).</li> </ul>	
	<ul> <li>Exploring options for virtual work experience sessions – used by similar projects elsewhere</li> </ul>	
5	Gull Wing communications	Katherine Potts
	<ul> <li>Communications for the Denmark Road/Rotterdam Road closure has consisted of letter drops, business visits, social media, and newsletters</li> </ul>	Simon Bretherton
	<ul> <li>Interview on BBC Radio Suffolk as part of their Lowestoft roadshow day in December</li> </ul>	
	• End of year newsletter issued – also outlined the shutdown contact information	
	<ul> <li>End of year timelapse film posted on social media</li> </ul>	
	<ul> <li>Letter to Waveney Drive residents about progress of piling and closedown arrangements</li> </ul>	
	<ul> <li>Liaison meeting with Lowestoft Flood Risk Management team</li> </ul>	
	Planning for ministerial visit from Baroness Vere in March 2022	
	Planning for comms on NAV 1 arrival -	
	Upcoming volunteer day – Woods Meadow Country Park, Oulton Broad.	
6	Next meeting	
	Friday 8 <sup>th</sup> April 2022, 10am. Hybrid meeting.	