

Attendees			
In person	Virtual		
Peter Aldous MP – Chair	Andrew Jarvis - East Suffolk Council		
Cllr Norman Brooks - East Suffolk Council	Cllr Peter Byatt - East Suffolk Council		
Kate Ellis – East Suffolk Council	Cllr Sonia Barker – Lowestoft Town Council		
Katherine Potts - Suffolk County Council	Desi Reed - East Suffolk Council		
Simon Bretherton – Suffolk County Council	Paul Ager – Associated British Ports		
Warren Hoskins-Davies - East Suffolk Council	Richard Perkins – Suffolk Chamber of Commerce		
Cllr James Reeder - Suffolk County Council	Andrew Pearce – Suffolk County Council		
Jennifer Cushion – Lowestoft and Waveney Chamber of	Cllr Ben Falat – Oulton Broad Parish Council		
Commerce	Cllr Craig Rivett - East Suffolk Council		
Cllr Alison Cackett - East Suffolk Council	Cllr Matthew Hicks - Suffolk County Council		
Cllr Richard Smith MVO – Suffolk County Council	Gary Horton – Associated British Ports		
Paul Wood – East Suffolk Council	Eddy Shuttleworth – Suffolk County Council		
	Cllr Revd Mark Bee		
	Apologies		
	Lewis Boudville – East Suffolk Council		

	Description	Lead
1	Welcome and apologies	Peter Aldous MP
2	Political Update The Levelling Up Secretary Michael Gove unveiled the government's flagship Levelling Up White Paper on 2 nd February 2022. There are 6 factors driving levelling up, which includes physical capital investment for infrastructure.	Peter Aldous MP
	Peter co-chairs the levelling up committee for the East of England. A meeting of the all- party group took place on Wednesday. Peter and co-chair Daniel Zeichner MP now seeking a meeting with Neil O'Brien, undersecretary of state for Levelling Up, Housing and Communities, to address some of the issues in the East of England.	
3	 Project Progress Update Progress since last meeting and timetable going forward Simon presented images of the build. Piling Works were completed for Colin Law Way at Waveney Drive on 13th January 2022 Northern Approach Viaduct - a temporary reinforced concrete base is being prepared near the rail line for the arrival of the first steel span later this month. Pier 7 piling works continue. Pier 3 (southern approach viaduct) is in the process of being constructed. First rotary bored pile for pier 4, up to 60m deep, was completed this week. Access road works continue, and kerbing is now being undertaken on Colin Law Way. The excavations for the access road at Lings are close to being completed. Utility works continue, but a significant volume has now been completed. 	Simon Bretherton
4	Social Value & Communications	Katherine Potts
	 Employment Opportunities 10 apprenticeship opportunities have been made available, - 3 apprentices are currently within Farrans, the numbers with the client and subcontractors are still 	

	to be captured	
	 7 graduate positions have been filled to date 	
	 To date 3 local people have been employed who were either Long Term 	
	Unemployed (LTU)or Not in Education, Employment or Training (NEET)	
	• 1 Kickstart position filled (the kickstart scheme is no longer available.	
	Careers Inspiration	
	 Work placements for young people and adults – unfortunately offering the traditional 2 weeks work experience to under 16s is not practical on site but there are site visits and work experience planned for college and sixth form students. 	
	 We will provide STEM workshops for KS1 & 2, presentations, attend careers events, host site visits, employability talks for adults, college involvement, STEM teacher training. Deliverables to date include: 	
	 a talk to Engineering students at East Coast College has taken place led by one of our graduates 	
	 5 workshops delivered to KS2 (primary schools) 	
	 Other primary workshops planned and WOW/Safety workshops 	
	 5 careers events/talks delivered to sixth form and FE sector 	
	 We have engaged with local secondary schools . Laptops were donated to East Point Academy and Pakefield High 	
	 Careers talk to sixth formers for Apprenticeship week (8 Feb) 	
	 Speakers for schools' event (3 days) 	
	Work experience places advertised on ICANBEA website	
	 Plan for 2022 Secondary workshops have been offered for delivery from March – 5 topics to be 	
	offered	
	• Farrans stand at Suffolk and Norfolk Skills and Careers Festival in March	
	 Site visits by 2 local colleges in March (postponed from January due to Covid) – to also encourage work experience applications (East Coast College and East Norfolk Sixth Form). 	
	 Exploring options for virtual work experience sessions – used by similar projects elsewhere 	
5	Gull Wing communications	Katherine Potts
	 Communications for the Denmark Road/Rotterdam Road closure has consisted of letter drops, business visits, social media, and newsletters 	Simon Bretherton
	 Interview on BBC Radio Suffolk as part of their Lowestoft roadshow day in December 	
	• End of year newsletter issued – also outlined the shutdown contact information	
	 End of year timelapse film posted on social media 	
	 Letter to Waveney Drive residents about progress of piling and closedown arrangements 	
	 Liaison meeting with Lowestoft Flood Risk Management team 	
	Planning for ministerial visit from Baroness Vere in March 2022	
	Planning for comms on NAV 1 arrival -	
	Upcoming volunteer day – Woods Meadow Country Park, Oulton Broad.	
6	Next meeting	
	Friday 8 th April 2022, 10am. Hybrid meeting.	