**Lake Lothing Crossing Key Stakeholders Group Actions– 22nd September 2017**

**Attendees:** Peter Aldous MP, Cllr Mark Bee (WDC), Cllr Colin Noble (SCC), Cllr Michael Ladd (WDC), Cllr Sonia Barker (WDC), James Reeder (SCC), Andy Jobling (HE), Richard Musgrove (ABP), Alice Taylor (LTC), Andrew Page (OBTC), Bryn Griffiths (SCC), Jon Barnard (SCC), Mike Dowdall (SCC), Aiden Dunn (SCC), Andy Jarvis (WDC), Paul Wood (WDC), Sharon Bleese (WDC), Gary Bellward (WDC)

**Apologies:** Karl Murphy (DfT), Hannah Briggs (NR), Paul Brooks (ABP), Samantha Jones (WDC), Katherine Merlo (SCC), Chris Starkie (NALEP), Michael Wilks (SCC) Cllr David Ritchie (WDC), Cllr James Finch (SCC), Warren Davies (SCC), Richard Perkins (SCoC), Carolyn Barnes (WDC),

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| **No.** | **Actions Arising** | **Lead** |
| **1.** | PA welcomed the group and asked for introductions around the room. The memorandum of understanding which sets out the terms of reference for the group are to be circulated to new members. | **BG/GB** |
| **2.** | JB provided a project update including a presented of the latest designs following positive collaborations with a number of key stakeholders and workshops undertaken with WDC and CABE. The new design follows the theme of looking to Lowestoft future and the links to the offshore renewables energy sector. The next steps include further ground investigations, mainly to the south of the project boundary, works to the DCO application and progressing the design and build procurement. |  |
| **3.** | JB gave an overview of the consultation events thus far highlighting its importance in the planning process. To this end, SCC has extended the consultation period by an additional week (ending on the 24th October) and includes an extra event in Pakefield.JB confirmed that all responses received from the consultation period will be collated within the consultation report which will be submitted as part of the application and housed on the SCC website shortly after. To date, the majority of responses have been received online; with a high level of support for the project and its design. JB urged all stakeholders to continue to promote the consultation events and encourage as much feedback as possible. | **ALL** |
| **4.** | JB reviewed the key risks stating that not much had changed since the last meeting. Cost is a major factor of its delivery and JB gave an example of how this is being managed.It was confirmed that both the Lake Lothing Crossing and the Flood Defence projects are working closely to ensure no conflicts.When questioned about future capacity issues, JB confirmed that the modelling demonstrates the project can cope with expected growth reported in the Suffolk Growth Plan which runs until 2037. He added that the reduction in traffic load to the surround network also opened opportunities for future improvements. |  |
| **5.** | JB confirmed that display boards are being erected on site to communicate progress on the project. CN highlighted the importance of communications in the coming months stating the need for a robust communications plan. BG suggested that links to the feedback forms and latest interpretation videos are advertised on stakeholder websites. GB to ensure link is circulated accordingly. | **GB** |
| **6.** | It was confirmed that there is no impacts to consultation in conjunction with the Local Plan Review. PW/GB to ensure meeting spaces is available as appropriate. AJ welcomed the opportunity for partners to meet with HE on wider issues around the timings of the Stakeholder meetings. | **JB/PW/GB** |
| **7.** | Next meeting scheduled for 15th December at 10:00, Riverside Road. |  |